



Richmond County Public Library

April 9, 2013

Ms. Edith Anne Sanders
Treasurer, Richmond County
Post Office Box 1000
Warsaw, VA 22572

Dear Mrs. Sanders:

On behalf of the Richmond County Public Library Board of Trustees, I request a total of \$19,712.00 to be transferred to Rappahannock Community College. This amount represents the fourth and final installment of our contract fee to the college in the amount of \$14,212.00 for FY2013 and \$5,500.00 for purchasing library materials.

Thank you very much.

Sincerely,

Loftan Miller
Interim Dean of Learning Resources
Rappahannock Community College
Richmond County Public Library Director
52 Campus Drive
Warsaw, VA 22572

cc: Sue Broaddus