



## Richmond County Public Library

February 12, 2013

Ms. Edith Anne Sanders  
Treasurer, Richmond County  
Post Office Box 1000  
Warsaw, VA 22572

Dear Mrs. Sanders:

On behalf of the Richmond County Public Library Board of Trustees, I request a total of \$31,370.25 to be transferred to Rappahannock Community College. This amount represents the third installment of our contract fee to the college in the amount of \$20,212 and \$11,158.25 for purchasing library materials.

Thank you very much.

Sincerely,

Loftan Miller  
Interim Dean of Learning Resources  
Rappahannock Community College  
Richmond County Public Library Director  
52 Campus Drive  
Warsaw, VA 22572

cc: Sue Broaddus