

Richmond County Public Library Board of Trustees

Minutes –June 23, 2020

Zoom Meeting, Dan Ream, host

Members Present: Jan Dockins, Chair
Margaret Kurtz, Finance
Marilyn Carter
Terri Jones
Libbie Tribble
Courtney Sisson, Vice Chair
Valentina Baylor
Susan Gouldin
Dr. Shannon Kennedy, RCC President

Also present: Marian Howell, FOL President; Dan Ream, Library Director; Ruth Lynn, Outreach Coordinator; Linda Taylor, Recorder

J. Dockins called the meeting to order at 4:00 p.m. and welcomed all.

Minutes –C. Sisson moved to accept the May 26, 2020 Meeting Minutes as presented. S. Gouldin seconded. Motion carried.

Financial Report – M. Kurtz’s May 2020 Cash Report showed the following: Beginning Balance, \$29,130.28; Total Deposits, \$.36; Total Disbursements, \$9,022.76 and an Ending Balance of \$20,107.88.

D. Ream presented the FY21 Proposed Budget showing an expected income of \$157,284.00. Dr. Kennedy moved to accept the FY21 Proposed Budget as presented. C. Sisson seconded. Motion carried.

New Business:

President’s Report – Dr. Kennedy reported RCC’s Fall Re-Opening Plan had been completed and submitted to SCHEV for approval. On June 29, RCC would offer limited re-opening for certain programs. Fall semester begins August 24 and ends December 11 with most classes being offered online. There would be in-class for hands on training classes such as culinary, welding and diesel. Re-opening plans include social distancing, required wearing of mask, extra sanitization efforts, and staggering of staff on campus. Dr. Kennedy noted re-opening would be a slow process.

D. Ream reported he had submitted to Dr. Kennedy and Bill Doyle re-opening plans which included staffing, hours, processes and procedures to be followed.

Dr. Kennedy noted the need to have a limited numbers of folks in the building, so not sure when public or students will be allowed in building. She is glad other means of providing services would be offered.

M. Carter noted the process the local public school was developing and she was so appreciative of all the work being done.

Dr. Kennedy feels RCC is a community leader and due to the current civil unrest, she created a Diversity, Equality, Inclusion Counsel who have met and had some pretty frank, engaging conversations. Dr. Kennedy has been requesting materials for review to help with the learning process.

Dr. Kennedy shared RCC would be closed for the Election Day Holiday and a civil campaign will take place teaching students how to register to vote. She noted Bay Transit will be providing transportation to

polling locations. Also, Dr. Kennedy noted plans are underway for a movie night to be held in the student parking lot with students and public being invited. D. Ream will make contact with the movie rights companies the library has subscriptions to and ask about cost of outdoor showings.

Library Report – D. Ream reported he had received permission from the Richmond County Board of Supervisors to digitalize two local history books, **Richmond County**, by Robert Harper and **Richmond, County** edited by Elizabeth Ryland.

Also, Dan met with Cyndy Packett who donated a copy of the 1990 Waterman edition of **Close Ties** for digitalization.

S. Gouldin noted she had sent the yearbook link to Mr. Stover's daughters (Stover was a former public school superintendent) and they were very appreciative.

Outreach – R. Lynn reported the online 2020 Summer Reading Program was set to kickoff June 27 with magician, Brian Curry. Programming and signage information is located on the public library's website and Facebook. To date, 58 children have been signed up with a lot of those being between the ages of 10-16. Ruth plans to create more online story times as soon as she has access to materials needed. The SRP will run June 27 until August 8. Participants need to read 100 minutes per week in order to receive weekly prizes. Ruth is also researching ways to reach out to community groups during these trying times.

FOL report – Marian Howell reported the FOL Bookstore reopened with 2 successful weekends. Mask and social distancing is required and folks were glad they were open. The FOL Book Club will still meet this fall possibly by zoom. The Brad Parks event was still being scheduled, but plans may change due to the pandemic. An alternative suggestion was made where there would be a drive-up event with box lunches. A mid-July meeting is being planned to make future potential plans.

The next scheduled meeting is Tuesday, July 28, 2020 at 4:00 pm by zoom.

With no further business, V. Baylor moved for adjournment. C. Sisson seconded. Meeting adjourned at 4:38 pm.