Richmond County Public Library Board of Trustees
Minutes – July 11, 2017
RCC Warsaw Campus Board Room

Members present: Janice Dockins, Chair Courtney Sisson, Vice-Chair
Walter Ball Marilyn Carter
Terri Jones H. Gwynne Tayloe

Also present: Jane Kemper, FOL liaison; Dan Ream, Library Director; Linda Taylor, recorder

J. Dockins called meeting to order at 4:01 p.m. and welcomed all.

Minutes – C. Sisson moved to accept the June 13, 2017 Minutes as presented. T. Jones seconded. Motion carried.

Financial Report – J. Dockins presented the Cash Report for 6/1/17-6/30/17 which showed the following: beginning balance $22,846.65, total deposits $500.83, total disbursements $8,807.11 and an ending balance of $14,539.71. The Union Small Business account has a balance of $8,095.85 and no activity reported.

D. Ream reviewed the final FY17 spreadsheet which showed: Income of $141,343.27, including the $137.89 carryover funds; and FY17 Expenditures of $126,803.56. NOTE: Dan will provide OverDrive statistics at the August meeting.

Dan attended a Warsaw Rotary meeting as a guest speaker. He was enthusiastic about sharing library information and plans to return in August as members would like to learn more about the library's resources.

Old Business – Upon D. Ream's billboard proposal, M. Carter moved to support the project for 6 months for an estimated $4000 using funds from the small business account. H.G. Tayloe seconded. Motion carried.

Dan noted the digitalization of the Northern Neck News had been placed on hold this past spring due to possible funding cuts. Errol Somay informed Dan the project is now in production with an estimated four month completion.

New Business – J. Dockins shared receipt of Carolyn Loritsch's resignation. Her valuable contribution to the board was noted. Discussion ensued on various ways new trustees could be attracted to serve. T. Jones from the nominating committee will contact a person of interest and share her progress at the August meeting.

Copies of the By-Laws and the Long Range Plan were distributed. Trustees are to review and communicate any concerns at the next meeting. If approved as written, review date will be added to each document and Dan will submit them to the Library of Virginia fulfilling a state aid requirement.

Library Report – Dan would be unavailable August 8, therefore the August meeting date was set for Thursday, September 17. Concerning the Dolly Parton Imagination Library project, Dan received literature for review. Gray Unitrust funds received will be used to support this endeavor. Dan will send Gray family members an acknowledgement and will include expenditure details.

Concerning the 1000 Books Before Kindergarten, TNJ Dairy from Northumberland has generously offered to sponsor a free ice cream for readers who have reached the 200, 500 and 1000 book reading goals. The program now has two sponsors including Michelle's Sweet Treats in Warsaw.

FOL Report – J. Kemper noted the FOLs are hosting author, Kathleen Grissom on September 26 at the Lutheran Church in Callao. Grissom's books are *Glory Over Everything* and *The Kitchen House*.

With no further discussion, meeting adjourned at 4:45 p.m.