Richmond County Public Library Board of Trustees
Minutes – May 08, 2018
RCC Warsaw Campus Board Room

Members Present:	Janice Dockins, Chair	Margaret Kurtz, Finance
	Walter Ball	Marilyn Carter
	H. Gwynne Tayloe	

Also Present: Dan Ream, Library Director; Ruth Lynn, Outreach Coordinator; Linda Taylor, recorder.

J. Dockins called the meeting to order at 4:03 p.m. and welcomed all.

Minutes – M. Kurtz moved to accept the April 10, 2018 minutes as presented. W. Ball seconded. Motion carried.

Financial Report – M. Kurtz presented the April 2018 Cash Report: Beginning Balance, $34,382.43; Total Deposits, $29,279.42; Total Disbursements, $27,056.73 and an Ending Balance of $36,605.12. The Union Small Business Checking Account has a balance of $3,637.85 with no April activity.

New Business – J. Dockins will ask S. Gouldin to consider continuing her service on the board with a 4-year term. J. Dockins will contact Terri Jones and ask her to identify candidates needed to fill Walter Ball's position as his term ends June 30. As Mr. Ball has already served 2 terms, he is not eligible at this time to renew his position.

Library Report – D. Ream shared usage statistics for **hoopla**. For April, there were 83 circs and 30 patrons borrowing items. Audiobooks were the most borrowed format while Adult Fiction was the most borrowed category. Cost per item differs and depends on its popularity. Titles borrowed, number of times borrowed and price can also be accessed.

On April 29, D. Ream participated in a library promotional/fundraiser event at Northern Neck Burger for Essex County and Richmond County libraries. Dan estimated he engaged with 55 to 60 people over an eight-hour course. He found almost 90% were non-community members, therefore, not reaching our local community. He enjoyed getting to know the folks from the Essex library. From the donation jar, the library received a $29.30 donation.

D. Ream announced Jackie Cooper-Dunaway resigned and new hire Molly Robinson begins employment May 18.

On May 18, the library will close for staff training focusing on ALMA, a library system being implemented this summer.

Summer hours began Tuesday, May 8, 2018: Mon–Thurs. 8:30am -7pm, Fri. 9am -3pm and Sat. 10am – 2pm.

Dan announced Abby Parson is our new RCPL webmaster. Abby will be designing a new user-friendly website. Dan and Abby met with Rose Schoff from the Library of Virginia for training.

Outreach – R. Lynn attended a Special Olympics event at Rappahannock High School and gave 200 Scholastic books to children. The 2018 Summer Reading Program Kick-Off is Saturday, June 23, 11am at the RCC Warsaw Campus Lecture Hall and will feature Uncle Tyrone, the ventriloquist, free books for the children and food. R. Lynn will be meeting with her Tweens/Teens Advisory group on May 19 to develop their summer reading plans.

FOL report – On May 17 at 5pm, the Friends will host author Susan Anthony-Tolbert at St. John's Episcopal Church. Mrs. Tolbert will discuss her book, *The Horses of the Sand Pounders*. This annual meeting is free to the public.

With no further business, meeting adjourned at 4:55pm.