

Richmond County Public Library Board of Trustees
Minutes- December 8, 2015
RCC Warsaw Campus Board Room

Members present: Dayle Collins, Chair Mercer O'Hara, Vice-Chair
Margaret Kurtz, Finance Janice Dockins
Courtney Sisson H. Gywnn Tayloe
Libby Tribble

Also present: Jane Kemper, FOL Liaison; Dan Ream, Library Director; Ruth Lynn, Outreach Coordinator; Linda Taylor, recorder.

D. Collins called meeting to order at 4:01 p.m. and welcomed all.

Minutes – M. Kurtz moved to accept the November 10, 2015 minutes. L. Tribble seconded the move. Motion carried.

Financial Report – M. Kurtz presented the Cash Report for period, November 1, 2015 to November 31, 2015 showing the following: a beginning balance of \$17,171.91; total deposit of \$.40; total disbursements of \$1,713.36; and an ending balance of \$15,458.95.

Operations - D. Ream shared the November 2015 Activity spreadsheet and the updated summary page which reiterated the figures given in the Cash Report. D. Ream defined the expenditures.

Signage – D. Ream reported approval for the proposed library sign had been received. Artist, Jim Thomas can now be commissioned. Sign should be completed by mid-March to April 2016.

Library Report – D. Ream reported working with the SOVALUe Consortium for purchasing Overdrive E-Books and Audiobooks. For two years, the annual fee would be \$1200. The first year an additional \$300.00 one-time fee would be charged. After two years, the annual fee is subject to change. D. Ream agreed to provide a demo once the product is available, hopefully by the end of January.

D. Ream announced the college would be undergoing roof replacement May through August 2016. The library would be affected July 1 – mid-August resulting in the library area being closed. The college is working on a placement plan and more information should be available by the next meeting.

Trustee recruitment – D. Collins recommended a couple of possible candidates for the committee to consider. It was noted two trustees' terms end as of June 30, 2016.

Outreach – R. Lynn announced Santa and Mrs. Claus are scheduled to appear Thursday, December 17, from 5 p.m. until 8 p.m. The RCC FOL generously contributed \$300 towards the event.

FOL Report – J. Kemper announced there will be 2016 Book and Author. Due to past successes, the Friends group has decided to work with smaller venues with a single author. Plans are underway for 2 spring 2016 events and a fall 2016 Wine and Cheese.

Due to the recent local elections, discussion concerning a presentation for the supervisors and Town Council ensued. It was agreed that the topic would be tabled and addressed at the January 2016 meeting.

D. Collins noted his desire to see the library expand outreach, especially for children and education. Previously, D. Collins shared articles via email that focused on the importance of early literacy and growing numbers attending story time.

J. Kemper mentioned a program where a child reads to a dog. Staff members will research for possible offering.

With no further business, M. Kurtz moved to adjourn. M. O'Hara seconded. Meeting adjourned at 4:50 p.m.