

Richmond County Public Library Board of Trustees
Minutes – November 10, 2015
RCC Warsaw Campus Board Room

Members present:	Dayle Collins, Chair	Mercer O’Hara, Vice-Chair
	Margaret Kurtz, Finance	Walter Ball
	Janice Dockins	Edward Ramsey
	Courtney Sisson	H. Gwynne Tayloe

Also present: Jim Kurdziel, Dan Ream, Library Director; Ruth Lynn, Outreach Coordinator; Linda Taylor, recorder.

D. Collins called meeting to order at 4:00 pm.

Special guest, Jim Kurdziel from the Northern Neck Chapter of the Virginia Native Plant Society presented the board with the book, *Isabella’s Peppermint Flowers* by Susan Leopold with Illustrations by Nicky Staunton. The story is set in Virginia and while it is written with children in mind, adults will appreciate the historical and botanical information as well. VNPS chapters are presenting this title to libraries across the Commonwealth. They see this book inspiring and catalyzing field trips by schools and families to find spring ephemerals, those transitory spring flowers that quickly appear and disappear from the forest floor. The board thanked Mr. Kurdziel for the donation and a photo was taken.

Financial Report – M. Kurtz presented two Cash Reports due to no October meeting. Cash Report for the period September 1, 2015 to September 30, 2015 showed a beginning balance of \$12,926.44; total deposits of \$15.61; total disbursements of \$537.93 and an ending balance \$12,404.12. Cash Report for the period October 1, 2015 to October 31, 2015 showed a beginning balance of \$12,404.12; total deposits of \$6,316.56; total disbursements of \$1,548.77 and an ending balance of \$17,171.91. For both cash reports, the amount showing for the Union Small Business Checking Account stands at \$24,319.15.

Operation Activity & Status – D. Ream shared the excel spreadsheets for September and October. As of October, FY16 income received totaled \$104,158.98 and expenditures totaled \$86,987.07.

Signage – D. Ream noted the library signage was on the November agenda for the VCCS State Board of Trustees. Hopefully, approval will be granted and Jim Thomas could proceed with production.

Library Report – D. Ream announced the renewal of the Mango Language database for \$1050.00.; still pursuing the digitalization of the Northern Neck News; working on obtaining e-books through joining the Southern Virginia Libraries United Electronically Consortium; the mandated Bibliostat report had been completed and submitted.

Outreach – R. Lynn noted a busy fall schedule which included: a special story time with Dave Thomas and the new Richmond County Fire Truck; hosting a tent at Warsaw Fest, noting it was a very successful literacy outreach event as over 300 scholastic children’s books were given out; continued weekly visits at the area daycare facilities as well as the Orchard and Area Bay Agency. On the calendar for November 11, library staff member, Meagan Lewis will present a pre-teen talk on the book, *Smile*, by Raina Telgemeier; On December 17, in the library, our special guests will be Mr. and Mrs. Santa Claus from 5:00pm until 8:00pm. Marky Huffman from the Friends of the Library has agreed to be Santa’s “Special Elf”.

Trustee recruitment – D. Collins appointed E. Ramsey and Libbie Tribble to serve as the Trustee Recruitment Committee. The committee was charged with finding 2 candidates. Terms end June 30, 2016 for Margaret Kurtz and Mercer O’Hara.

With no further business, meeting adjourned at 4:45p.m.