

Richmond County Public Library Board of Trustees
Minutes – January 13, 2015
RCC Warsaw Campus Board Room

Members present: Dayle Collins, Chairman
Margaret Kurtz, Finance
H. Gwynne Tayloe
Edward Marks
Mercer O’Hara, Vice-Chair
Janice Dockins
Edward Ramsey
Walter Ball

Also present: Dan Ream, Library Director and Recorder; Ruth Lynn, Outreach Coordinator; Jane Kemper, FOL Liaison;

D. Collins called the meeting to order at 4:00 p.m.

Minutes – It was moved, seconded, and approved to amend the December 9, 2014 meeting minutes by replacing “will” with “would” in the second-to-last paragraph. The minutes were approved with that amendment.

Finance Report – M. Kurtz’s Cash Report for period starting 12-01-14 and ending 12-31-14 showed: beginning balance of \$15,439.74; no deposits; total disbursements of \$2,554.18; and an ending balance of \$12,886.00. Ms. Kurtz noted that the Finance Report is now tracking the previous calendar month, rather than meeting date to meeting date, as was done previously. This allows the Cash Report and the Excel spreadsheets to represent the same data.

A discussion was held about how to best handle the CD that matured on January 7, 2015 – to reinvest in another CD or not. It was decided to roll it over into another CD that would mature in 6 months, which is about the same time as our other CD matures. Are these CDs legally considered “endowment” funds? Board minutes from 2005-2008 refer to these funds as an endowment, but they may not be so, legally speaking. M.Kurtz resolved and E. Marks seconded that the Board reinvest the matured CD for another 6 months at Union First Bank and that the Board investigate opportunities for investment or alternative uses for our CD funds no later than the June, 2015 Board meeting. Motion passed.

In terms of possible projects, D. Ream agreed to get cost estimates and draft a proposal for digitizing the Northern Neck News now on microfilm.

The recruitment committee led a discussion of possible nominees to join the Board. E.Marks’ and G.Tayloe’s terms end this summer and only Tayloe remains eligible for reappointment. W. Ball moved and G. Tayloe seconded that Libby Tribble be invited to join the Board, pending county supervisors’ approval.

D. Ream reported contacting Richmond County Schools Superintendent Dr. Greg Smith about how the library might better serve the schools. Ream also reported on the scheduled January 26th Affordable Healthcare Act program at the library.

R. Lynn reported on upcoming outreach programs on Black History (February), Agriculture Day (March), and National Library Week (April).

J. Kemper reported on the February 5th Friends of the Library author luncheon and membership renewals for calendar year 2015.

With no further business, the meeting adjourned at 5:11 p.m.