

Richmond County Public Library  
Minutes – December 11, 2012

Members present: Ed Marks, Chairman Dayle Collins, Vice-Chairman  
Margaret Kurtz, Finance Jane Kemper  
Gwynne Tayloe Mercer O'Hara

Also present: Cherie Carl, Dean of Learning Resources  
Ruth Lynn, Programming and Outreach Coordinator  
Linda Taylor, Public Services Manager-Recorder

E. Marks called meeting to order at 4:07 p.m. and welcomed all.

J. Kemper moved to accept the November 13, 2012 meeting minutes as presented. M. O'Hara seconded. Motion carried.

M. Kurtz distributed copies of the December 11, 2012 Financial Report. As of November 13, the bank balance was \$56,776.69. Deposits were \$990 donations and \$4.48 interest. Expenditures totaled \$24,842.79 and the bank balance as of December 11, 2012 was \$32,938.38.

M. Kurtz noted the fundraiser had generated \$2450 thus far. Cost related to the production of the project totaled \$1470.77.

C. Carl reviewed the November expenditure spreadsheet, noting \$1421 was used to purchase children's scholastic books. These books are distributed free to children at programs such as Santa and Summer Reading. C. Carl commended the library staff of their efforts with the Santa Land tent which was a great success.

Concerning renovation, C. Carl noted that a punch list needed to be completed, but great progress had been made. There was a possibility that books would be returning to their shelves as soon as December 17. C. Carl announced holiday closure would begin Wednesday, December 19, with reopening January 2, 2013.

R. Lynn thanked everyone for their support this past year, noting programming plans were well underway for 2013. R. Lynn reported continued daycare and nursing home visits for December using the theme of winter. Lynn reported a successful Santa event which reached over 125 children. The children shared their wishes with Santa, received a candy cane and a scholastic book of their choice. Crafts were also offered to everyone.

For the Friends of the Library, J. Kemper noted an upcoming event for February 25 at St. John's Episcopal Church with guest speaker Nancy Ross Hugo. Further information would be shared at a later date.

For Fundraising 2012, members agreed they shared a good time on November 27 processing the envelopes and letters for mailing. M. Kurtz noted it took 56 hours of manpower. Concerning the thank you letter, C. Carl would work with D. Collins on a couple of changes such as the website address.

Under New Business, plans for an open house would be discussed at the January 8<sup>th</sup> meeting. Concerning signage it was agreed that a proposal needed to be created and presented. E. Marks would meet with Morgan Quicke to establish a working relationship and to personally invite him to the January meeting.

E. Marks announced terms for two members would end June 30, 2013. Due to her prior service, J. Kemper would not be eligible for another term, therefore creating a vacancy. Members were asked to give this vacancy consideration. D. Collins would be eligible to serve another term if he so desires.

With no further business for discussion, meeting adjourned at 4:50 p.m.