

Richmond County Public Library
Minutes – November 13, 2012

Members present: Ed Marks, Chairman Dayle Collins, Vice-Chairman
Margaret Kurtz, Finance Jane Kemper
Gwynne Tayloe Walter Ball
Mercer O'Hara

Also present: Cherie Carl, Dean of Learning Resources
Ruth Lynn, Programming and Outreach Coordinator
Linda Taylor, Public Services Manager-Recorder

E. Marks called meeting to order at 4:12 p.m. and welcomed all.

M. Kurtz motion to accept the October 9, 2012 minutes as corrected. J. Kemper seconded. Motion carried.

M. Kurtz presented the November 13, 2012 Financial Report showing a balance of \$56, 776.69 with activity including deposits of \$8,063.32 and expenditures of \$209.70.

C. Carl presented a transfer request in the amount of \$21,570.25 of which \$14,212.00 represented the seconded installment of the contract fee and the reminder \$7,358.25 would be used to purchase library material.

M. Kurtz motioned to approve the transfer request. W. Ball seconded. Motion carried.

C. Carl shared the Income and Expenditures Year to Date and Activity for October which included receipt of \$7,358.25 state aid and \$700 in donations. Monies received to date total \$98,606.64 with an expenditure of \$41,829.95.

C. Carl reported progressive renovation with the installation of carpet, lighting and collaborative study areas. Major progress would be seen in the next few weeks along with inspections. The first of January is the expected occupancy date.

For Outreach, R. Lynn reported continued activities at local daycares, the Bay Aging program and the Orchard. Library staff attended a booth at the Warsaw Fest. Ms. Wheelchair of Virginia, Stephanie Copeland was our special guest on November 7. She shared her personal experience as well as wheelchair etiquette. A Veterans program was held November 12 with Jackie Cooper-Dunaway and Cheryl Thompson sharing their military service experiences. A special acknowledgment went to the American Legion, Warsaw Post #401 thanking them for their generous donation and the purchased children's books were on display. The Community Food Drive continues until November 16 and a generous donation was received from the Northern Neck Foxhunters Association. Plans were ongoing for the Christmas parade being held on December 2. Donations of unwanted decorations would be greatly appreciated.

For the Friends of the Library, J. Kemper noted their upcoming meeting on Thursday, November 15. The Book and Author Dinner was held on October 26 with the attendance of around 50 people. The fall newsletter would be available soon.

Concerning Fundraising, a draft letter was circulated and changes were suggested. For mail preparation, a request to reserve the board room for Tuesday, November 27 at 10 a.m. was made.

The next meeting would be December 11, 2012, 4 p.m. Anyone interested in visiting the library renovation site was welcomed.

With no further business, meeting adjourned at 5:00 p.m.