

Richmond County Public Library
Minutes-August 16, 2007

Members present:

Berniece Myers, Chairperson
Sally King, Vice-Chairperson
Jane Kemper, Treasurer
Vivian Davis
Billy Herbert

Also present:

Felicia Purdey, Librarian
Linda Taylor, Library Specialist

B. Myers called the meeting to order at 4:06pm and welcomed everyone.

B. Myers called for a review of the July 9th minutes. B. Herbert moved to approve as written. J. Kemper seconded. The motion was carried.

B. Myers called for the Budget report. J. Kemper noted receipt of \$65,420 from Richmond County Board of Supervisors and \$5,902 from state aid. Payments made were \$1986 for summer programs and \$1047 for library material. B. Herbert moved to accept budget report. S. King seconded. Motion carried.

A transfer of funds request totaling \$20,866 was presented. A sum of \$14,964.00 will be used to pay the first installment of the library services contract fee and \$5902.00 will be used to purchase library material. B. Herbert moved to approve the transfer request. J. Kemper seconded. The motion was carried.

J. Kemper reported a library development fund of around \$3200 was held at Northern Neck State Bank. Originally, the account had been set up to perform a study of library expansion needs. \$1,000 of the money had been contributed by the FOL, but it was their wish that if the money was not used for the study that it was to be absorbed into the funds for the RCPL. Documentation of that wish in the form of a copy of FOL minutes was to be included in the minutes of this RCPL Board meeting. B. Herbert moved to have Mrs. Sanders, Treasurer of Richmond County and J. Kemper close the account and transfer the fund into the active library account. V. Davis seconded. The motion was carried.

Discussion ensued on spending the \$3200 with suggestions such as signage, and F. Purdey purchasing a collection of humorous books, Books on CD, and DVDs. These items would be bundled to be checked out by possibly someone having surgery as a way to make recuperation faster.

B. Myers called for Old Business. F. Purdey reported the 2007 Summer Reading Program finale was to be held, Friday, August 17th. The programs had been well attended and very interesting. F. Purdey is working with a legally blind volunteer to help promote the Library of the Visual Handicapped services. F. Purdey is planning to host an Senior Open House and will provide more details at a latter date.

Drawing date for the Big Drawing Raffle was set for November 26th. B. Myers will have the tickets printed. T. Neuman is to compose a letter to send to the supporters of last year's drawing, giving them first buying option. P. Norris will be contacted concerning availability of the Chinn House. Groups such as FOL, Ruritans and Rotary will be asked to help sell tickets. Flyer from last year can be updated and reused. And record-keeping spreadsheets are needed.

S. King presented contract change recommendations. See attachment.

V. Davis reported on Bingo training. The public library board was unable to host the Bingo as the members are appointed by the Board of Supervisors. This makes the Board of Trustees part of local government. V. Davis agreed to work with the FOL to see if all paperwork can be in place so the FOL can host the Bingo games in the future.

As there was no further business, meeting adjourned 5:20pm.