

Richmond County Public Library
Minutes-February 12, 2007

Members present:

Berniece Myers, Chair
Sally King, Vice-Chair
Billy Herbert
Jane Kemper
Tommy Neuman
Bob Stansell

Also present:

Vivian Davis, prospective board member
Tracy Elliott, Dean of Learning Resources
Felicia Purdey, Librarian
Linda Taylor, Library Specialist

B. Myers called the meeting to order at 4:10pm. A special welcome was extended to our new board member, Vivian Davis. The Richmond County Board of Supervisors had approved her appointment. T. Elliott will schedule with Ms. Davis a new trustee orientation.

B. Myers called for a review of the January 9th minutes. B. Herbert moved to approve the minutes as written. T. Neuman seconded. The minutes were accepted as presented.

B. Myers called for the budget report. T. Elliott reported 92% receipt of anticipated income. A check from the Town of Warsaw had been received in the amount of \$6000. It was \$600 less than anticipated. T. Elliott will work with John Sussler, Town Manager, on how to obtain an increase. Friends of the Library gave a monetary gift of \$2500 for children's books. With only one state aid check due and our funds spent down, caution will be used concerning material purchases until the end of the fiscal year. J. Kemper shared a copy of her accounting report. She noted that the county ledger, her ledger and Tracy's account were in agreement. T. Neuman moved to approve the financial report as given. B. Herbert seconded. The motion was carried.

T. Elliott requested a transfer of funds. A total of \$2,619.74 was requested to be transferred to the college account for adopt-a-book titles and children's books. J. Kemper moved to approve the transfer. T. Neuman seconded.

B. Myers called for Old Business. F. Purdey reported on her visit to the Department for the Visually Handicapped and a collection of Large Print titles have been borrowed. These titles are to be made available to The Orchard, Farnham Manor, and Warsaw Health Care Center. F. Purdey noted that on March 15th, the library will host Mr. Tom Camden, Director of Special Collections with the Library of Virginia. The FOL will co-sponsor the program. J. Kemper will provide mailing labels for notification to FOL

members. F. Purdey noted an April event concerning the Native Plant Society is being considered.

B. Myers reported that information concerning signage was still being gathered. T. Elliott will inquire as to where the new parking signs were purchased.

T. Elliott reported 57 titles had been adopted through the Adopt-A-Book program with an intake of \$604.33 thus far in the fiscal year. B. Myers wondered if adopters would be willing to write a book review for a newspaper article. T. Neuman asked if a template would be available to assist someone with this task. B. Myers would like to purchase special book plates for the program. B. Myers will check on prices and report at the next meeting. A sample was distributed and approval was noted.

B. Myers called for New Business. B. Myers proposed the desire for a publicity chairperson and distributed a description of possible duties. Suggestions for news releases included interviewing a library patron, a book adoptee, and photos depicting library usage. T. Neuman offered to interview our new board member, Ms. Davis for a news release. The proposal was tabled until the next meeting, giving members time to give this proposal some thought.

In compliance with Article VI of the Constitution, a revision and/or amendments to the Constitution may be passed by a five-eighths majority of the Board at a regular meeting, provided the proposed revision or amendment has been submitted to the members of the Board at the preceding meeting. S. King proposed two changes to the Constitution. The first change is to strike from Article 3-Officers the following: "No officer shall serve more than two consecutive terms in a single office." The second change refers to Article III-Membership which currently specifies a membership of eight; the proposed change would read "membership of no less than 7 or more than 10". A vote concerning the revisions would take place at the March 12th meeting.

J. Kemper questioned trustees about investing the \$8400 profit from the Big Drawing. J. Kemper noted the existing CD would mature in May and a new investment plan would be necessary. T. Neuman moved to give J. Kemper the authority to invest the profits. B. Herbert seconded. The motion was carried.

The next scheduled meeting will be Monday, March 12th, 2007.

As there was no further business, the meeting adjourned at 5:15pm.